

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

SPECIAL MEETING
February 23, 2023 – 4:30 p.m.
General Brown Room / Jr. Sr. High School

Unapproved
Minutes

SPECIAL MEETING – The meeting was called to order at 4:30 p.m. by Albert Romano, Jr., followed by the Pledge of Allegiance.

MEMBERS PRESENT: Tiffany Orcesi, Vice President; Kimberly Shuler; Jamie Lee; Jason Reynolds; Albert Romano, Jr.

MEMBERS ABSENT: Kelly Milkowich, President, Natalie Hurley

OTHERS PRESENT: Brian Moore, Superintendent; Christine Wheeler, Business Administrator; Lisa Leubner, District Clerk.

A. APPROVAL OF AGENDA

Motion for approval by Jamie Lee, seconded by Kimberly Shuler, with motion approved 5 – 0.

B. ITEMS FOR BOARD DISCUSSION/ACTION

1. Board Action – Approval of the following funding resolution.

Dexter Elementary Playground Alterations (ESSR III Funded Project)
General Brown Central School District
SED Project No. 22-04-02-04-0-002-009

WHEREAS, the Board of Education of the General Brown Central School District (“Board”) is considering to undertake a project involving the alteration of an existing playground at the ***Dexter Elementary School Campus***; the project includes the reconstruction and alteration of the existing playground area and new equipment including related sitework; and

WHEREAS, the Board intends to fund the Project with monies received under the federal Elementary and Secondary School Emergency Relief Fund (“ESSR III”) in the amount of ***\$104,750*** per the District’s application therefore; and

WHEREAS, the Board’s approval of the Project is necessary in order for the District’s architect, BCA Architects & Engineers, to file the necessary paperwork for approval of the Project with the New York State Education Department’s Office of Facilities Planning;

NOW, THEREFORE, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the District is hereby authorized to undertake the construction of the Project described herein utilizing the ESSR III funding in the amount of ***\$104,750*** and to expend an amount not to exceed ***\$104,750*** for this purpose.

Motion for approval by Jason Reynolds, seconded by Albert Romano, with motion approved 5 – 0.

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of the General Brown Central School District this 23rd day of February, 2023.

Lisa Leubner, District Clerk

SEAL

2. Board Action – Approval of the following funding resolution.

Brownville/Glen Park Elementary Playground Alterations (ESSR III Funded Project)
General Brown Central School District
SED Project No. 22-04-02-04-0-001-010

WHEREAS, the Board of Education of the General Brown Central School District (“Board”) is considering to undertake a project involving the alteration of an existing playground at the **Brownville/Glen Park Elementary School Campus**; the project includes the reconstruction and alteration of the existing playground area and new equipment including related sitework; and

WHEREAS, the Board intends to fund the Project with monies received under the federal Elementary and Secondary School Emergency Relief Fund (“ESSR III”) in the amount of **\$364,463** per the District’s application therefore; and

WHEREAS, the Board’s approval of the Project is necessary in order for the District’s architect, BCA Architects & Engineers, to file the necessary paperwork for approval of the Project with the New York State Education Department’s Office of Facilities Planning;

NOW, THEREFORE, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the District is hereby authorized to undertake the construction of the Project described herein utilizing the ESSR III funding in the amount of **\$364,463** and to expend an amount not to exceed **\$364,463** for this purpose.

Motion for approval by Jason Reynolds, seconded by Jamie Lee, with motion approved 5 – 0.

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of the General Brown Central School District this 23rd day of February, 2023.

Lisa Leubner, District Clerk

SEAL

3. Board Action – Approval of the SEQRA RESOLUTION as follows:

**SEQRA RESOLUTION
Dexter Elementary Playground Alterations (ESSR III Funded Project)
General Brown Central School District
SED Project No. 22-04-02-04-0-002-009**

At a meeting of the Board of Education of the General Brown Central School District, Dexter, New York duly held on the 23 February 2023:

Members Present: Tiffany Orcesi, Vice President; Albert Romano, Jr.; Jamie Lee; Jason Reynolds; Kimberly Shuler

Members Absent: Kelly Milkowich, President, Natalie Hurley

WHEREAS, the General Brown Central School District (the “School District”) has before it a proposed Playground Alteration Project at **Dexter Elementary** consisting of the reconstruction and expansion of the existing playground including sitework and playground equipment.

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York , as amended and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as “SEQRA”), the School District is required to make determination whether the “action” (as said quoted term as defined in SEQRA) to be taken by the School District may have a “significant impact on the environment” (as said quoted term as utilized in SEQRA) and the preliminary agreement of the School District to undertake the Project constitutes such an action; and

WHEREAS, to aid the School District in determining whether undertaking the Project may have an impact upon the environment, a Short-Form Environmental Assessment Form (the “EAF”) has been prepared for the Project, a copy of the EAF is on file at the office of the School District; and

WHEREAS, the School District has examined the EAF in order to classify the Project; and

WHEREAS, the School District has not approved the Project; and

NOW, THEREFORE, be it resolved by the members of the Board of Education of the General Brown Central School District as follows:

1. Based upon an examination of the EAF and the criteria contained in 6 NYCRR 617.7 (c) and based further upon the School District’s knowledge of the Project and Project area, and such further investigation of the Project and its environmental impacts the School District has deemed appropriate, the School District makes the following findings and determinations with respect to the Project pursuant to SEQRA:

- a. The Project consists of the components described above in the first WHEREAS clause of this resolution; and
- b. The Project constitutes an “Unlisted Action” (as said quoted term as defined in SEQRA); and
- c. As a consequence of the foregoing, the School District hereby declares its intent as “Lead Agency” (as said term as defined in SEQRA) with respect to a coordinated review of the Project pursuant to SEQRA; and
- d. The School District’s legal counsel shall arrange for distribution of its notice of intent as “Lead Agency” and are hereby authorized to take such actions as are necessary and appropriate to assist the School District in fulfilling the requirements under SEQRA for the Project; and
- e. Copies of said EAF shall be maintained in the district office of the School District in a file readily accessible to the public.

2. This Resolution shall take effect immediately.

Motion for approval by Kimberly Shuler, seconded by Jamie Lee, with motion approved 5 – 0.

The foregoing Resolution was thereupon declared duly adopted.
STATE OF NEW YORK)

)SS.:

COUNTY OF JEFFERSON)

I, the undersigned Clerk of the General Brown Central School District, Do Hereby Certify as Follows:

1. A Meeting of the Board of Education of the General Brown Central School District, State of New York, was held on February 23, 2023, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with the law for the purpose of recording the minutes of meetings of said Board.

2. Public Notice of the time and place of said meeting was duly given to the public and news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that the members of said Board had due notice of said Meeting and that the Meeting was in all respects duly held and quorum was present and acted throughout.

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of the General Brown Central School District this 23rd day of February, 2023.

Lisa Leubner, District Clerk

SEAL

4. Board Action – Approval of the SEQRA RESOLUTION as follows:

SEQRA RESOLUTION
Brownville/Glen Park Elementary Playground Alterations (ESSR III Funded Project)
General Brown Central School District
SED Project No. 22-04-02-04-0-001-010

At a meeting of the Board of Education of the General Brown Central School District, Dexter, New York duly held on the 23 of February 2023:

Members Present: Tiffany Orcesi, Vice President; Albert Romano, Jr.; Jamie Lee; Jason Reynolds; Kimberly Shuler

Members Absent: Kelly Milkowich, President, Natalie Hurley

WHEREAS, the General Brown Central School District (the “School District”) has before it a proposed Playground Alteration Project at **Brownville-Glen Park Elementary** consisting of the reconstruction and expansion of the existing playground including sitework and playground equipment.

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York , as amended and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as “SEQRA”), the School District is required to make determination whether the “action” (as said quoted term as defined in SEQRA) to be taken by the School District may have a “significant impact on the environment” (as said quoted term as utilized in SEQRA) and the preliminary agreement of the School District to undertake the Project constitutes such an action; and

WHEREAS, to aid the School District in determining whether undertaking the Project may have an impact upon the environment, a Short-Form Environmental Assessment Form (the “EAF”) has been prepared for the Project, a copy of the EAF on file at the office of the School District; and

WHEREAS, the School District has examined the EAF in order to classify the Project; and

WHEREAS, the School District has not approved the Project; and

NOW, THEREFORE, be it resolved by the members of the Board of Education of the General Brown Central School District as follows:

1. Based upon an examination of the EAF and the criteria contained in 6 NYCRR 617.7 (c) and based further upon the School District’s knowledge of the Project and Project area, and such further investigation of the Project and its environmental impacts the School District has deemed appropriate, the School District makes the following findings and determinations with respect to the Project pursuant to SEQRA:

- a. The Project consists of the components described above in the first WHEREAS clause of this resolution; and
- b. The Project constitutes an “Unlisted Action” (as said quoted term as defined in SEQRA); and
- c. As a consequence of the foregoing, the School District hereby declares its intent as “Lead Agency” (as said term as defined in SEQRA) with respect to a coordinated review of the Project pursuant to SEQRA; and
- d. The School District’s legal counsel shall arrange for distribution of its notice of intent as “Lead Agency” and are hereby authorized to take such actions as are necessary and appropriate to assist the School District in fulfilling the requirements under SEQRA for the Project; and
- e. Copies of said EAF shall be maintained in the district office of the School District in a file readily accessible to the public.

2. This Resolution shall take effect immediately.

Motion for approval by Albert Romano, seconded by Kimberly Shuler, with motion approved 5 – 0.

The foregoing Resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
)SS.:
 COUNTY OF JEFFERSON)

I, the undersigned Clerk of the General Brown Central School District, Do Hereby Certify as Follows:

1. A Meeting of the Board of Education of the General Brown Central School District, State of New York, was held on February 23, 2023, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with the law for the purpose of recording the minutes of meetings of said Board.

2. Public Notice of the time and place of said meeting was duly given to the public and news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that the members of said Board had due notice of said Meeting and that the Meeting was in all respects duly held and quorum was present and acted throughout.

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of the General Brown Central School District this 23rd day of February, 2023.

 Lisa Leubner, District Clerk

 SEAL

C. ITEMS FOR BOARD ACTION – PERSONNEL

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Jamie Lee, seconded by Jason Reynolds, with motion approved 5 – 0.

1. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
Victoria E. Scott	Long-Term Substitute in the area of Library Media Specialist. She is filling a vacancy due to a retirement.	\$150 per day	n/a	02/27/2023

D. MOTION FOR ADJOURNMENT

2. **There being no further business or discussion**, a motion is requested to adjourn the regular meeting. Motion for approval by Jason Reynolds, seconded by Albert Romano, with motion approved 5 – 0. Time 4:49 p.m.

Respectfully submitted,

 Lisa Leubner, District Clerk

*Supporting documents may be found in supplemental file dated February 23, 2023.